

**ROSLYN UNION FREE SCHOOL DISTRICT  
Meeting of the Board of Education**

**Tuesday, May 21, 2024**

**Roslyn High School – North Gym**

**8:00 p.m. – Executive Session**

**9:30 p.m. - Board of Education Meeting -  
Immediately following the Budget Vote**

Preliminary Announcements  
Emergency Procedures  
Cell Phones

**Pledge of Allegiance**

**ANNUAL BUDGET VOTE & ELECTION:**

EDUCATION LAW REQUIRES THAT THE BOARD OF EDUCATION ADOPT A RESOLUTION TO ACCEPT THE RESULTS OF THE ANNUAL MEETING WITHIN 24 HOURS OF THE CLOSING OF THE POLLS.

Annual Budget Vote and Election of Trustees

Tuesday, May 21, 2024

**Proposition #1:**

BE IT RESOLVED that the proposed budget of expenditures adopted by the Board of Education of the Roslyn Union Free School District for the 2024-2025 school year in the amount of \$132,567,170 be approved, and the amount thereof shall be raised by a levy of a tax upon the taxable property of the school district, after first deducting the monies available from State Aid and other sources as provided by law.

**Proposition #2**

BE IT RESOLVED that the proposed budget of the Bryant Library in the amount of \$5,165,450 as prepared by the Trustees of said Library for the 2024-2025 school year and that the amount of \$5,165,450 be raised by the levy of a tax upon the taxable real property in the Roslyn Union Free School District be and hereby are approved.

**Proposition #3:**

Shall the Board of Education be authorized to: (a) purchase various school buses and vans for use by the District, including related equipment and apparatus, and to expend therefor, including preliminary costs and costs incidental thereto and to the financing thereof, an amount not to exceed the estimated total cost of \$622,000; (b) that a tax is hereby voted in the aggregate amount of not to exceed \$622,000 to pay such cost, said

tax to be levied and collected in installments in such years and in such amounts as shall be determined by said Board of Education; (c) that in anticipation of said tax, bonds of the District are hereby authorized to be issued in the principal amount of not to exceed \$622,000 and a tax is hereby voted to pay the interest on said bonds as the same shall become due and payable, and (d) that, in lieu of bonds, the District is authorized to enter into one or more installment purchase contracts for the purchase of some or all of said buses and vans, for a term not to exceed five (5) years; and a tax is hereby voted to pay each installment on any such contract.

### **MEMBERS OF THE BOARD OF EDUCATION**

Three (3) -Three (3) year terms commencing July 1, 2024 and expiring June 30, 2027

Michael Levine (\_\_\_)

David Seinfeld (\_\_\_)

David Dubner (\_\_\_)

WITH A QUORUM OF THE BOARD THE FOLLOWING RESOLUTION NEEDS TO BE ADOPTED BY A ROLL CALL VOTE OF THE TRUSTEES PRESENT:

**BE IT HEREBY RESOLVED** that the Board of Education of the Roslyn Union Free School District hereby accepts the results of the **May 21, 2024 Budget Vote and Board Trustee Election** by roll call vote:

**Meryl W. Ben-Levy**

**David Dubner**

**Alison Gilbert**

**Robert Koonin**

**Michael Levine**

**Leigh Minsky**

**David Seinfeld**

CHAIRPERSON: **Meryl W. Ben-Levy**

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Recommendation to accept the Claims Auditor's Report for April 2024

Recommendation to accept the minutes from the following meeting(s):  
May 13, 2024

### **Board President's Comments**

### **Superintendent's Comments**

### **Student Delegate's Comments**

### **PUBLIC COMMENT Limited to Agenda Items ONLY**

(Will be limited to ½ hour, no more than 2 minutes per speaker. One speaker per topic).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Please fill out an index card with your name, address and comment topic. Citizens will be recognized by the presiding officer. Please direct all comments to the Board. This is not a time for citizen-to-citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

### **ACTION ITEMS**

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

### **PERSONNEL:**

#### **ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED**

- P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:  
**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**
- P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:  
**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**
- P.3.** Recommendation to increase the daily rate of pay to \$120.00 for Substitute Teaching Assistants effective 7/1/24.
- P.4.** Recommendation to increase the daily rate of pay to \$150.00 for Substitute Teachers effective 7/1/24.
- P.5.** Recommendation to increase the daily rate of pay to \$160.00 for Substitute Teacher Retirees effective 7/1/24.

**BUSINESS/FINANCE:**

**ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE  
WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED**

**B.1. Recommendation to approve 2023-24 general fund appropriation requests:**

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2110-448-08-1900-801	FIELD TRIP EXP- MUSIC	\$8,843.93
	<b>Subtotal</b>	<b>\$8,843.93</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
5510-163-03-9000-303	TRANS N C SAL SUPLM	\$8,843.93
	<b>Subtotal</b>	<b>\$8,843.93</b>

REASON FOR TRANSFER REQUEST: To cover transportation costs associated with trips to multiple schools for this year's Nassau Music Educators Association All-County events.

**B.2. Recommendation to approve 2023-24 general fund appropriation requests:**

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1670-200-03-9000-311	CENT PRINTING EQUIP	\$ 8,763.47
1680-440-03-9000-311	TRAV CONF WKSHP	\$ 2,297.65
	<b>Subtotal</b>	<b>\$11,061.12</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2630-450-03-1100-311	COMP SUPPLIES DW	\$11,061.12
	<b>Subtotal</b>	<b>\$11,061.12</b>

REASON FOR TRANSFER REQUEST: To cover the cost of security camera supplies and Chromebooks.

**B.3. BID: #12686 UNIFORMS**

Bid to Education Data Services, Inc.  
Bid advertised – May 3, 2024  
Bid opened – May 15, 2024  
Number of bids emailed - 3  
Number of bids received - 1

Recommendation: That, award based on low cost satisfactorily meeting specifications be made to Woods Mens & Boys Clothing, 658 Suffolk Avenue, Brentwood, NY, 11717 for an approximate total of \$40,000.00.

Estimated total cost is within the 2024-2025 budget. **(Attachment B.3.)**

- B.4.** Recommendation by Dr. Michael Brostowski, Director of Health, Physical Education, and Athletics, to declare as obsolete the attached item which is no longer of use in the district. It is not functioning and cannot be repaired. This item may be sold as scrap, put up for auction, or discarded as is deemed appropriate. **(Attachment B.4.)**

**CURRICULUM AND INSTRUCTION:**

**C&I.1** Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on February 28, 29, 2024; March 5, 11, 2024 April 3, 8, 12, and 15, 2024.

**C&I.2** Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on February 28, 2024, March 4, 8, 11, 12, 15, 18, 20, 21, 22, 25, 26, 27, 2024, April 2, 3, 4, 5, 8, 9, 11, 12, 15, 16, 17,18, 2024 and May 7, 2024.

**BOARD OF EDUCATION:**

**BOE.1** WHEREAS, on May 16, 2023, the Roslyn Union Free School District conducted its annual budget vote and election; and

**WHEREAS**, the District Clerk is currently in possession of all cast ballots resulting from such election; and

**WHEREAS**, the Record Retention and Disposition Schedule LGS-1 provides for the destruction of such ballots after one (1) year from the date of the election; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education of the Roslyn Union Free School District orders the destruction of all cast ballots resulting from the May 16, 2023 election.

**EXECUTIVE SESSION (if needed)**

**Adjournment**

**Personnel Action Report  
Professional**

P.1  
5/21/24

Item	Name	Action	Position/Replacing	Class	Type	Location	From	To	Tenure Area	Certification/Class/Step/Salary
1	Teresa McCarthy	Resignation for the Purposes of Retirement	Teaching Assistant			HS		10/18/24 (last day of employment)		
2	Cindy Samide	Resignation from Position	Assistant Director for PPS					9/30/24 (last day in position)		
3	Alexia Moustakas	Probationary Appointment	Math (New)			HS	8/29/24	Prob. Ends 8/28/28*	Math	Math Gr. 7-12, MA/Step 1**, Per RTA Contract
4	Elizabeth Schroeder	Summer Work	Nurse (not to exceed 45 hours)			HS	7/1/24	8/31/24		Per RTA Contract
5	Carolyn Pareti	Appointment	Summer Work Assisting Nurse for ERS Credit (not to exceed 20 hours)			HS	7/1/24	8/31/24		Per RPA Contract, employees' hourly rate
6	Allyson Weseley	Appointment	Summer Research Advisor			HS	7/1/24	6/30/25		Per RTA Contract Stipend
7	Kerriann Jannotte	Appointment	Assisting Teacher (Hilltop Academy)			HS	7/1/24	6/30/25		Per RTA Contract
8	Michele Reilly	Appointment	Assisting Special Education Teacher			MS	7/1/24	6/30/25		Per RTA Contract
9	Matthew Banfield	Appointment	Lunch Recreation Specialist (S.Escobar)			HTS	6/10/24	6/30/24		Per RTA Contract

*All extracurricular appointments for the 2024-2025 school year are subject to student interest as well as the Governor's order regarding school closure.*

*\*This individual must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years.*

*\*\*Placement subject to verification of education and employment.*

Personnel Action Report  
Classified

P.2  
5/21/24

Item	Name	Action	Position / Replacing	Class	Type of Appt	Location	From	To	Tenure Area	Certification Class / Step Salary
1	Deborah Prohett	Appointment	After School Drivers Ed. Paraprofessional			HS	9/1/24	6/30/25		Per RPA Contract
2	Brett Mulligan	Substitute Appointment	Substitute Food Service Worker	Labor			7/1/24	6/30/25		\$16.00/hour
3	Sophie Duval	Substitute Appointment	Per Diem Substitute Typist Clerk, Retiree				7/1/24	6/30/25		\$17.50/Hour
4	Linda Granger	Substitute Appointment	Per Diem Substitute Typist Clerk, Retiree				7/1/24	6/30/25		\$17.50/Hour
5	Susan Moran	Substitute Appointment	Per Diem Substitute Typist Clerk, Retiree				7/1/24	6/30/25		\$17.50/Hour
6	Holly Stern	Substitute Appointment	Per Diem Substitute Typist Clerk, Retiree				7/1/24	6/30/25		\$17.50/Hour
7	Virginia Ziccardi	Substitute Appointment	Per Diem Substitute Typist Clerk, Retiree				7/1/24	6/30/25		\$17.50/Hour
8	Arlene Sheflin	Substitute Appointment	Per Diem Substitute Typist Clerk				7/1/24	6/30/25		\$17.50/Hour
9	Leslie DiBernardo	Substitute Appointment	Per Diem Substitute Typist Clerk				7/1/24	6/30/25		\$17.50/Hour
10	Jami Berg	Substitute Appointment	Per Diem Substitute RN		Sub		7/1/24	6/30/25		\$240/day
11	Linda Carroll	Substitute Appointment	Per Diem Substitute RN		Sub		7/1/24	6/30/25		\$240/day
12	Victoria Constantinescu	Substitute Appointment	Per Diem Substitute RN		Sub		7/1/24	6/30/25		\$240/day
13	Tara Lane	Substitute Appointment	Per Diem Substitute RN		Sub		7/1/24	6/30/25		\$240/day
14	Enowtie Singh	Substitute Appointment	Per Diem Substitute RN		Sub		7/1/24	6/30/25		\$240/day
15	Carmela Zuckerman	Substitute Appointment	Per Diem Substitute RN		Sub		7/1/24	6/30/25		\$240/day
16	Mannat Kamboj	Substitute Appointment	Per Diem Substitute RN		Sub		7/1/24	6/30/25		\$240/day

\* Pending Civil Service Approval

**NOTE: All appointments are subject to Federal, State and local conditions.**

\* Alternate Items Being Offered  
See Next Page

ITEM #	ROSLYN SCHOOL DISTRICT-UNIFORM BID ITEM DESCRIPTION	SIZE	PRICE W/LOGO	PRICE WITH OUT LOGO
1	ARCTIC JACKET #81025	S-XL	86.90	82.90
2	ARCTIC JACKET # 81025	2XL-up	91.90	87.90
3	WEARGUARD PERF RAIN JAC # 12840	S- XL	56.90	52.90
4	WEARGUARD PERF RAIN JAC # 12849	2XL-up	61.90	57.90
5	LS HVY DUTY WORKSHIRT # 101	S-XL	29.24	25.24
6	LS HVY DUTY WORKSHIRT # 101	2XL-up	30.24	26.24
7	SS PIQUE POLO W PKT # 11120	S- XL	24.74	20.74
8	SS PIQUE POLO W PKT # 11120	2XL-up	28.90	24.90
9	WEARTEC SS JERSEY KNIT # 31136	S-XL	19.90	15.90
10	WEARTEC SS JERSEY KNIT # 31136	2XL-up	22.90	18.90
11	WEARTEC SS JERSEY KNIT # 31135	S- XL	21.44	17.44
12	WEARTEC SS JERSEY KNIT # 31135	2XL-up	25.44	21.44
13	S365 THREE SEASON PRO # 82401	S-XL	52.90	48.90
14	S365 THREE SEASON PRO #82401	2XL-up	57.90	53.90
15	42-30 DICK MULTI PKT PERFORM #21127	42-30	33.24	35.24
16	ARAMARK WMNS FLAT FRON #236	12-30	23.88	23.88
17	ARAMARK WMNS FLAT FRON #236	18-30	24.88	24.88
18	INDSTR L WORK PANT #201	30-30	22.90	22.90
19	INDSTR L WORK PANT #201	44-30	24.90	24.90
20	ARAMARK WMNS CARGO PAN # 2529	12	35.90	35.90
21	ARAMARK WMNS CARGO PAN #2529	18-28	37.90	37.90
22	WEARTEC FLEECE JACKET #2943	S-XL	36.90	32.90
23	WEARTEC FLEECE JACKET #2943	2XL-UP	42.90	38.90
24	DICKIES CELL PHONE SHO #9898	28	33.88	33.88
25	DICKIES CEKK OHONE SHO #9898	44-UP	36.88	36.88
26	FULL ZIP HOOD SWEATSHR # 3386	S-XL	38.90	34.90
27	FULL ZIP HOOD SWEATSHR # 3386	2XL-UP	43.90	41.90
		Total	\$1,052.16	\$980.16
<b>NOTE</b>	ALL SWEATSHIRTS, SWEATER, POLO JERSEY, SHIRTS AND JACKETS HAVE EMBROIDERED ON LEFT CHEST  <b>ROSLYN SCHOOLS AND THE LOGO</b>  Price included shipping/packed by individual			




Item#	Proposed Alternates Description
1	Port Authority Style J338 3in1 Merge Jacket
2	Same As Above
3	Port Authority Style J333 Torrent Waterproof Jacket
4	Same As Above
5	Red Kap Style SP14 Long Sleeve Work Shirt
6	Same As Above
7	Port Authority Style K100P Classic Pocket Pique Polo
8	Same As Above
9	Port And Company Style KP55 Core Blend Jersey Polo
10	Same As Above
11	Sport Tek Style ST550 Short Sleeve Wicking Polo
12	Same As Above
13	Port Authority Style JP54 3 Season Competitor Jacket
14	Same As Above
15	As Described... Dickies Style LP65 Pants
16	Red Kap Style PT21 Womens Flat Front Work Pant
17	Same As Above
18	Red Kap Style PT20 Mens Industrial Work Pants
19	Same As Above
20	Red Kap Style PT89 Womens Cargo Pocket Work Pant
21	Same As Above
22	Port Authority Style F217 Fleece Jacket
23	Same As Above
24	As Described... Dickies Style LP22 Cell Pocket Pant
25	Same As Above
26	Port And Company Style PC90ZH Zip Front Hooded Sweatshirt
27	Same As Above

\* Samples Available Upon Request \*

ROSLYN PHYSICAL EDUCATION, HEALTH & ATHLETICS

MEMORANDUM

TO: Susan Warren

FROM: Michael Brostowski 

DATE: May 13, 2024

SUBJECT: Recommendation to Discard

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I am recommending that football-training equipment, asset tag number 20200094 be discarded. The item is broken and cannot be repaired.

Thank you.

/lac